

## ACB-Maine Board Meeting Minutes

Thursday, November 4, 2021

Leona called the meeting to order at 7:12 pm on Thursday, November 4, 2021.

Members present were: Cheryl Peabody, Debbie Walker, Carolyn Bebee, Mary Ellen Frost, Bruce Archer, Joel McQuade, Leona McKenna

Members Absent: Sherry Belka and Roger Fuller

First on the Agenda, Leona updated everyone on the plaque for Marj. Leona had sent out a proof of the plaque for approval. Carolyn and Cheryl agreed that it was a good design. Leona said she would contact April at the National Braille Press to give the "go ahead" on the plaque design. The board thought it was a good idea to have a photo taken when the was presented to Marj. This photo will be put onto our website, our Facebook page, and in to our newsletter.

Minutes: The minutes for August 5 were accepted.

Treasurer's Report: Carolyn commented on the Treasurer's report saying that we are in incredibly great shape and there is so much detail. Leona said that she has a hard time reading it with her operating system but agreed that Cheryl should continue doing it the way it works for her.

Cheryl said that all the gift cards, conference speaker checks, and the scholarship checks had all been sent.

Mary Ellen made the first motion to accept the Treasurer's report. Carolyn made the second motion. The Treasurer's report was unanimously accepted.

Carolyn made a motion to do Fee for Service with John McMahon to be a recording secretary for ACB of Maine for the year 2021/2022 for the flat fee of \$150. Bruce seconded the motion. Discussion : Leona reminded the board that we still needed to fill the Secretary position to the mailings and notifications. Cheryl stated that, because this was fee for service, she did not think it violated our constitution and bylaws. The motion passed unanimously without any abstentions.

Carolyn gave a bit of history regarding the public link for the ACBMaine board minutes. The bylaws state that the Secretary is to post the minutes within 10 days of the acceptance of those minutes. Mary Ellen Frost made the motion to give permission to our webmaster, Steve Kelley, to provide a public link on our website for board meeting minutes.

Debbie Walker gave a second to the motion.

The motion unanimously passed without any abstentions.

There was discussion regarding the documents that John and Darlene scanned . It was agreed that these documents should be sent to our webmaster to archive on our website.

Leona will send an email to Steve Kelley, copying John McMahon and Carolyn, regarding the minutes and scanned documents.

We discussed using Zoom for our board meetings. Cheryl stated that if we want to bring in new younger members, it would make sense to use the Zoom platform. Cheryl said that the Zoom license cost \$149 per year. Cheryl stated that if we were to expand and members did committee work between meetings, we would want more than one license. It was agreed that Zoom would be used for our December board meeting.

Tech Talk with Steve Sawczyn was discussed. Steve is willing to do a technology session, once a month, using his own Zoom account, without pay. Carolyn stated that she thought it was a great idea but feels he should get payed for his expertise. it was decided to table Steve until December board meeting so that Cheryl could have time to take a look at our budget.

Committee Chairs:

Membership: Carolyn and Roger

Constitution and Bylaws: Joel was considering being the chair; Leona

Budget Committee: Cheryl, Leona

Legislative: Cheryl, Joel, Roger Fuller, Patty Sarchi and Nathanael Batson

Scholarship Committee: Lynn Merrill? Bruce?

Fundraising: MaryEllen

Convention: Leona

After 1 hour and 13 minutes, the meeting was adjourned.